**EOS GRANT FUND**

**Guidelines 2021**

**INTRODUCTION**

**Eos – The Broadcasting Rights Agency, has established a charity called Cronfa Nawdd Eos (the Eos Grant Fund) that will offer sponsorship for the benefit of the Welsh music industry.**

**This open call, Cronfa Nawdd Eos, invites proposals for exceptional schemes that will contribute towards the success of the music industry in Wales. Cronfa Nawdd Eos supports exciting schemes that will inspire musicians, composers, artists, promoters, organisers and producers from across Wales to contribute to the music industry.**

**The applications should demonstrate a clear delivery plan and a detailed timetable of the activities, noting how exactly the scheme will be of benefit to the Welsh music industry.**

**The closing date for 2021 applications is 09/07/2021 (17.00 p.m.)**

**If timing is of the essence, please contact Eos to discuss an application that is outside the timing of the call. Under certain exceptional circumstances, and according to the discretion of Eos, it may be possible to conduct an extraordinary assessment of your application.**

**The call is open to applications for up to £1,000 (up to 70% of the total costs) to support activity during the 12 months commencing from the date on which the success of the application is confirmed. The funding on offer is private funding, and does not form part of any scheme or funds from either the Government or the Lottery. The money can therefore be used as match funding for any other application.**

**WHO IS ELIGIBLE FOR THIS FUND?**

Practitioners, Artists, Composers, Musicians, Promoters, Producers or anyone making a living either full-time or part-lime from Welsh music or performing in Welsh language productions.

Any of the above organisations or individuals, who lack experience of completing applications like this, are welcome to contact the Eos office to express an interest and to have a discussion to see whether the idea is suitable and in accordance with these guidelines.

 **IS IT NECESSARY TO BE A MEMBER OF EOS?**

If the application involves composition or creating arrangements then any new commercial works must be registered with ‘PRS for Music’ either

* through a registered publishing company that is a member of Eos - ([list available here](https://www.eos.cymru/cwmn%C3%AFaucyhoeddi-publishingcompanies))
* or directly by the composer.

If the composer selects the second option and registers the material directly, the composer must become a member of PRS (<https://www.prsformusic.com/join/writer>), and Eos (<https://www.eos.cymru/ymaelodi>) in relation to the broadcasting rights. It is not possible to include the cost of joining PRS as part of the application.

If the application does not include composing or creating arrangements of works, then the applicant(s) do not need to be members of Eos, e.g. Organising a concert or event.

**WHAT IS THIS FUND FOR?**

The applications should demonstrate a clear delivery plan and a detailed timetable and activities should be outlined confirming how your scheme will be of benefit to the Welsh music industry.

WE CAN FUND:

* Practitioners’ scales
* Materials and resources
* Travel and expenses
* Software and on-line services subscriptions
* Fees of industry experts
* Office fees and overheads directly relating to the application
* Equipment hire
* Continuing Professional Development training and mentoring
* Hiring of venues and equipment
* Writing and composition fees
* Costs of organising concerts or events
* Musical instruments and equipment or electrical equipment
* Music recording costs
* Creation of a registered recording company/label
* Promoting/marketing/advertising products
* Match funding for another application that is also for the benefit of the Welsh music industry

**HOW MUCH MONEY IS AVAILABLE?**

The fund offers sponsorship packages from a minimum of £100 up to a maximum of £1000 for up to 70% of the costs of any scheme or equipment. The total fund for this call is £5000, so the process will be highly competitive, and Eos will clearly not be able to fund all applications. It is possible that Eos may sometimes offer a sum of funding below the amount requested in the application, so that more applications can be funded, and these decisions are entirely in the hands of the independent Panel.

**WHEN ARE THE CLOSING DATES?**

Cronfa Nawdd Eos will accept applications once a year, and the closing dates will be 09/07/2021 unless stated otherwise. Eos must receive the applications by 17.00. It is the applicant’s responsibility to ensure that the electronic file arrives on time.

**WHO OR WHAT WILL NOT BE ELIGIBLE TO RECEIVE FUNDING?**

Anything that undermines the present industry e.g. It will not be possible to obtain funding to release a CD or commercial digital product that is not on any registered label but it will be possible to obtain funding to create a CD or digital product or ‘demo’ in order to go to another label for commercial release, unless the scheme also includes creation of a registered label.

Anyone who is a member of PRS but not a member of Eos. To join Eos, or PRS with Eos, contact the Eos office.

Anyone in full-time education

Anyone who is in full-time employment where the post does not involve music or performing, unless the scheme assists the applicant to commence work (full or part-time) in the Welsh music industry or as a performer through the medium of Welsh.

**WHO ARE THE PANEL DECIDING ON THE APPLICATIONS**

A totally impartial panel, appointed by the Eos Board, will decide on the applications within 4 weeks of their receipt. The panel will include experienced practitioners from the Welsh music industry and the members will represent a wide range of musical genres, including classical, folk and rock & pop. One member of the Eos Board will chair the Panel but applications and Panel activity will be kept at arm’s length from the Eos Board, and the Eos Board will not see or discuss the applications.

The panel’s decision will be final, but the Eos Administrator will be able to offer feedback on any unsuccessful application following a written request from the applicant.

**CONDITIONS**

The applicants must have a current bank account. If the application is for a group or band then the group or band must have a current bank account and not any individual within the group or band.

If the application involves creating or composing music then any successful applicant must register the product with the relevant associations (PRS/Eos, MCPS, PPL) or register them through a Publishing Company that is a member of PRS with Eos, with MCPS or a Label that has been registered with MCPS and PPL.

All successful applicants must complete a report at the end of the scheme period and prove the expenditure.

Any officer appointed by Eos may come to witness the scheme’s activity at any time during the period of the scheme.

All successful applicants must provide photographs or a video of the scheme’s activity so that Eos may use them to promote the sponsorship in any way.

50% of the funding will be paid in advance, and the remaining 50% will be paid following proof of the expenditure. Successful applicants will be expected to produce a copy of bank statements to substantiate the expenditure.

The scheme and expenditure must be completed within 12 months of the date of receipt of the first payment from Eos, unless Eos grants an extension to the scheme following a written request from the applicant.

A successful applicant will not be able to apply more than once in a calendar year.

**SUBMISSION OF APPLICATIONS**

All applications must be submitted to gweinyddyddeos@gmail.com - applications cannot be accepted through any other e-mail address or by post.

The application must be sent as an electronic file in ‘Microsoft Word’ form (maximum size of file accepted is 7Mb)

An email confirming receipt, with the application reference number, will be sent.

**HOW WILL WE ASSESS YOUR APPLICATION?**

All applications for funding will be considered by an independent panel chaired by a member of the Eos Board (see ‘**WHO ARE THE PANEL DECIDING ON THE APPLICATIONS**’ above)

Which application will receive funding, and how much, will be determined by assessing applications against the above objectives, assessing the viability of the proposal and how beneficial the scheme will be to the Welsh music indu

stry. The process will take approximately 4 weeks after the closing date.

**NEXT STEPS**

Successful applicants will be notified by e-mail or telephone. This will be followed by a funding agreement, including the aims and objectives of the application as well as details of the requirements and deadlines of the scheme. It will also include the evaluation process and repayment terms in the event of a breach that cannot be rectified.

Unfortunately, Eos is unable to fund all applications submitted but unsuccessful applications will be welcome to reapply in the ensuing rounds following the feedback period.

**REPORT BACK**

All successful applications will be required to submit a final self-assessed report within two months of completing the scheme. The final report will include:

* A detailed report which considers the achievements, the challenges and what was learnt and completed.
* Actual Income and Expenditure Budget
* Photographs or video of the scheme activity

For further information, contact Tomos Jones, Eos Administrator, 01286 832106 / 07376 467872 gweinyddyddeos@gmail.com

**APPLICATION FORM**

**Contact Details**

|  |  |
| --- | --- |
| Applicant Name: |  |
| Name of group/band/organisation(if relevant) |  |
| Address: |  |
| Post Code: |  |
| Email: |  |
| Phone Number: |  |
| Mobile Phone Number: |  |
|  |  |

**About you**

|  |
| --- |
| Describe your current activity (up to 250 words) |

**Your Plan**

|  |
| --- |
| Describe your plan (up to 750 words): |

**The Benefit to the Welsh Music Industry**

|  |
| --- |
| Describe how your plan will benefit the Welsh music industry (up to 250 words) |

**Your Budget**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Details** | **Unit cost** | **Amount** | **Total** |
|  |  |  |  |  |
|  | **TOTAL EXPENDITURE**  |  |  | **£** |
|  | **Eos Music Fund Contribution** |  |  | **£** |
|  | **Eos Music Fund Contribution %** |  |  | **%** |
|  | **Applicant’s Contribution**  |  |  | **£** |

**Source of applicant’s contribution?**

**Is the applicant’s contribution confirmed? Y/N \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Bank Details**

|  |  |
| --- | --- |
| Account Name: |  |
| Bank Name and Address: |  |
| Sort Code: |  |
| Account Number: |  |
|  |  |

**Are you registered for VAT? YES / NO (**delete as applicable)

**If ‘YES’ please provide your VAT number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Any other details**

|  |
| --- |
|  |

**I confirm that the information given in this form is true, complete and accurate.**

**Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**The Applicant**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**